

**UNIVERSITY OF CALIFORNIA, RIVERSIDE
GRADUATE DIVISION**

**INSTRUCTIONS FOR CHAIRPERSONS OF
MASTER'S THESIS COMMITTEES**

(to be communicated by the Chairperson to Committee Members)

Upon recommendation of the department chairperson, master's thesis committees are appointed by and responsible to the Graduate Council through the Dean of the Graduate Division. At this stage, the committee rather than the department becomes responsible for the student's academic guidance and evaluation.

The master's thesis committee is charged with guiding the student's research and passing final judgment on the merits of the thesis. Formal acceptance of the thesis is certified to the Dean of the Graduate Division by submission of a completed acceptance page. After acceptance of a master's thesis, any examination which seems necessary to test a candidate's knowledge of his/her field in relation to the research, may be required at the discretion of the department.

Note that the thesis committee has responsibility for both the content and the style of the thesis. Style, including footnote and bibliography form, is at the discretion of the committee, so long as consistency is maintained. Students are encouraged to direct any questions concerning the physical format of the thesis to the Academic Affairs Office of the Graduate Division. The student or the committee may consult, if they wish, with the Reference Librarian, however, except for the requirements in the brochure "Thesis and Dissertation Format Guide" available from the Graduate Division, the Library's role is advisory only.